

EDUCATION/TRAINING

College/University	Date Attended		Date of Graduation	Degree	Major	GPA	Minor	GPA
	From	To						

** Submit all college/university transcripts.**

CERTIFICATION

Type of Certificate held now:

- None
 - Valid Permanent Louisiana Provisional, Professional or Administrative: Type: _____ Number: _____
 - Louisiana Certification pending. Explanation: _____
 - Valid Out of State (Issuing state): _____ Expiration date: _____
- If you do not have a Louisiana Certificate, what are your deficiencies? _____

AREAS OF CERTIFICATION:

- | | |
|--|---|
| <input type="checkbox"/> Administration (specify):

<input type="checkbox"/> Special Education

<input type="checkbox"/> PreK – 3
<input type="checkbox"/> Elementary 1 – 5
<input type="checkbox"/> Other Elementary (specify):

_____ | <input type="checkbox"/> Middle School (specify):

<input type="checkbox"/> Secondary (specify):

<input type="checkbox"/> All Levels (specify):

<input type="checkbox"/> Guidance Counselor
<input type="checkbox"/> Other (specify):

_____ |
|--|---|

PRAXIS Scores	
PPST Reading	_____
PPST Writing	_____
PPST Math	_____
Content Area	_____
Principles of Learning and Teaching	_____
NTE Scores (prior to 9/1/99)	
Communication Skills	_____
General Knowledge	_____
Professional Knowledge	_____
Specialty Area	_____

A photocopy of the teaching certificate or letter verifying that certification requirements have been met must be submitted with this application.

From		To		# of years	Name and Mailing Address of School	Grade/Subject	Supervisor or Cooperating Teacher
Mo.	Yr.	Mo.	Yr.				
Total Years listed above					Total Number of Creditable Years		

Please list below your last five teaching positions beginning with your current or most recent employer. Beginning teachers must list student teaching. This information must be completed. Only teaching full-time in an accredited public or private school or college is creditable. Creditable years will be verified and determined by the Louisiana State Department of Education.

GENERAL INFORMATION

REFERENCES

List names of at least three references who can provide information about your teaching capabilities. Include a copy of your most recent evaluation.

SCHOOL ADDRESS

FULL NAME OF REFERENCE	POSITION	SCHOOL DISTRICT	ADDRESS	PHONE

OTHER WORK EXPERIENCE

Please list below all professional non-teaching positions held in the past five years.

From		To		NAME AND ADDRESS OF EMPLOYER	POSITION	PHONE NUMBER
MO.	YR.	MO.	YR.			

Check any of the following which you are able to direct or coach successfully:

- | | | |
|-------------------------------------|---------------------------------------|--|
| <input type="checkbox"/> Basketball | <input type="checkbox"/> Yearbook | <input type="checkbox"/> Softball |
| <input type="checkbox"/> Football | <input type="checkbox"/> Cheerleaders | <input type="checkbox"/> Baseball |
| <input type="checkbox"/> Drill Team | <input type="checkbox"/> Band | <input type="checkbox"/> Playground Activities |
| <input type="checkbox"/> Choir | <input type="checkbox"/> Track | |

- Clubs _____
- Other _____

Are you related to a member of the Grant Parish School Board or any other employee? YES NO

NAME	RELATIONSHIP	DISTRICT POSITION

Why did you leave your last position, or why do you wish to leave your present position?

****READ CAREFULLY****

Background checks are done on all applicants/employees. Will any arrests or violations of the law be reported on the Criminal History Report? YES NO

Have you ever been convicted of a felony offense, been found guilty or entered a plea of 'no contest'?
 YES NO

If yes, please state where, when, and nature of offense.

NOTICE TO APPLICANTS

Before an application may be considered complete, the following documents must be filed with the Grant Parish School Board.

- (1) Completed application for professional employment
- (2) Photocopy of teacher certificate
- (3) Photocopy of transcript of all college/university course work (*Originals will be required upon employment.*)
- (4) Teacher service record (if applicable)*
- (5) Completed Criminal History Release Form
- (6) Test Scores (Praxis or NTE)
- (7) Most recent evaluation

This application and the documents submitted herewith shall become the property of the school board, and the school board shall reserve the right to accept or reject them. Any information submitted with or in support of this application may be revealed to any persons who may participate in the selection of employees.

This application will be placed on file and considered if and when vacancies occur in an appropriate field. Interviews will be scheduled by the Grant Parish School Board only when vacancies do exist or are anticipated.

The Grant Parish School Board shall contact candidates to arrange for interviews when appropriate positions are available. Your application will remain on active status for twelve (12) months from the date of application and may be extended only by written request. Your application will be destroyed upon removal from active status.

*In order to receive credit for prior years of service, it is the responsibility of each applicant to obtain service records for each school where previously employed. Credit is not given for non-accredited schools.

I hereby certify that the information provided in this application is true and accurate to the best of my knowledge. I understand that falsification of this record will be considered sufficient cause for disqualification or, if employed, dismissal. Further, I authorize the Grant Parish School Board to contact the references listed herewith and to obtain any record of criminal history in accordance with the Louisiana code.

Signature of Applicant

Date

ALL PERSONNEL OF THE GRANT PARISH SCHOOL BOARD SHALL BE EMPLOYED WITHOUT REGARD TO NATIONAL ORIGIN, RACE, AGE, RELIGION, GENDER OR DISABILITY.

Have you ever been terminated by a school system, resigned prior to the expiration of your contract, or asked to resign? _____ If so, please attach an explanation identifying the employer, basis for termination or resignation, and the date of same.

Have you ever been convicted, pled guilty, or no contest to a felony or other serious offense? _____ If so, please attach an explanation identifying the charge, jurisdiction and court involved, date of conviction or plea, and factual basis of charge(s).

Have you ever engaged in or been accused of engaging in sexual misconduct with a minor/student or the abuse or neglect of a minor? _____ If so, please attach an explanation identifying the conduct or alleged conduct in question, including but not limited to the dates(s), your employer at the time, criminal charges, jurisdiction and court involved, date of conviction or plea, and factual basis of the charge(s) or allegations.

Have you been the subject of any investigation of alleged sexual misconduct involving a minor or student, abuse of a minor or student or neglect of a minor or student? _____ If so, please attach an explanation identifying the conduct or alleged conduct in question, including but not limited to the dates(s), your employer at the time, the results of the investigation, criminal charges, jurisdiction, court involved, date of conviction or plea, and factual basis of the charge(s) or allegations.

I have read, understand and acknowledge the foregoing notice, conditions and directions for completing this application. I certify that the information provided herein and in the attachments hereto is accurate, true and complete to the best of my knowledge. I further certify that I have not been convicted, pled guilty or pled no contest to a felony or other serious offence, and have not engaged in physical or sexual misconduct, neglect or abuse with or toward a student. I hereby waive my confidentiality with regard to my work record or criminal record and consent to and authorize the release of information, including that which may have been sealed, from my current or former employers and/or law enforcement personnel upon inquiry in reference to this application. I release anyone responding to such inquiry from any liability for providing such information.

Signature

Date