

GEORGETOWN HIGH SCHOOL



“Home of the Bulldogs”

Student Handbook
2020-2021

Principal's Message

“Student Success... All Day, Every Day!”

Parents and Students,

It is a pleasure for me to welcome each of you to the 2019-20 school year at Georgetown High School! I hope that this year will be a positive experience for each of us. Our commitment at Georgetown High School is to ensure students face more rigorous standards that will prepare them for the 21st Century as they transform into critical thinkers, creative problem solvers, and inspired learners who are prepared to thrive in ever changing world. Each day we will focus on “Student Success” by setting high standards and expectations and supporting students in both academic performance and extra-curricular activities which help our students further develop into responsible citizens. We realize that our school is the heart and soul of our community. With that in mind, we will do our best to work with each of you to help our students and, therefore our school and community, reach their fullest potential.

Please read your child’s handbook. There are some changes from last year, and it is important that you and your child are aware of the new policies. Reading the handbook will assist you in understanding various rules and guidelines so that we might work together for the best interest of all students. Please sign the bottom portion of this sheet, and any other forms in the handbook, and return them to the school for our records.

You will also be receiving a parish handbook. It is very important that you read it as well. Georgetown High School adheres to the policies in the school and parish handbook.

Sincerely,

Jennifer Winslett, Principal

***I have received and read the 2020-2021 Georgetown High School Student Handbook. By signing, I agree to support and adhere to all rules and guidelines set forth in the documents.
(One or both parents must sign.)***

Parent’s Signature _____

Parent’s Signature _____

Student’s Signature _____

Georgetown High School

Vision Statement

Student Success, All Day, Every Day!

Mission Statement

The Mission of Georgetown High School is to provide a challenging learning environment that encourages high expectations for success through developmentally-appropriate instruction taking into consideration individual differences and learning styles. Our school promotes a safe, orderly, caring, and supportive environment. We strive to have our parents, teachers, and community members actively involved in our students' learning.

CAFETERIA

GTHS uses a computerized system in the cafeteria. Each student will be issued an account number for use in the lunchroom when he/she purchases/receives his/her meals. The lunchroom will accept advanced payment by the week, month, or year and apply and track the balance for each participant's account on a daily basis.

As extras are purchased, the price of these items will automatically be deducted from the account balance. If the student is absent or chooses not to eat and he/she keeps his/her account number confidential, no purchase may be made on his/her account. Deductions are only made from an account balance when students make a purchase. KEEP YOUR STUDENT NUMBER CONFIDENTIAL!!!!

This year, all schools in Grant Parish will be eligible for the Community Eligibility Program (CEP), a USDA program. The program allows schools to offer breakfast and lunch at no charge to all students. All kids eat free. Paper applications will no longer be used to determine eligibility for meal services in participating schools. Other measures will be used to determine eligibility at the school level. If you wish your child to have extras, you must send money for their account. This includes the additional items (ex. ice cream).

All School Employee Meal Prices:

| | | | |
|-------|--------|-----------|--------|
| Lunch | \$2.60 | Breakfast | \$1.10 |
|-------|--------|-----------|--------|

Visitor Meal Prices: Visitors are only allowed to eat in cafeteria for specified holiday meals determined by administration.

| | | | |
|-------|--------|-----------|--------|
| Lunch | \$4.10 | Breakfast | \$2.05 |
|-------|--------|-----------|--------|

Information concerning the cafeteria or a student's account may be obtained by contacting our cafeteria manager at (318) 827-5338.

CAFETERIA BEHAVIOR

Students will comply with the following rules:

1. Walk in an orderly manner.
2. Follow the duty teacher's directions.
3. No throwing food or any other objects.
4. Talk in a low tone. No loud noises of any kind.
5. Do not leave the table until dismissed.
6. Place all utensils and trash in the proper place.

7. Respect the rights of others.

| JR HIGH BELL SCHEDULE | | HIGH SCHOOL BELL SCHEDULE | |
|------------------------------|---------|----------------------------------|-------------------|
| 7:45-9:15 | Block 1 | 7:45-9:15 | Block 1 |
| 9:18-10:48 | Block 2 | 9:18-10:48 | Block 2 |
| 10:51-11:21 | Lunch | 10:51-11:21 | Zero Block |
| 12:54-1:25 | Block 3 | 11:24-12:54 | Block 3 |
| 1:25-2:55 | Block 4 | 12:54-1:22 | HIGH SCHOOL Lunch |
| | | 1:25-2:55 | Block 4 |

CLUBS

A student will be placed on probation from club activities for one out of school suspension. A student will be suspended from all club activities for a second out of school suspension. Club meetings will be held on an as-needed basis during zero block on Fridays with approval from the office. Any student with incomplete work due to unexcused absences will not be allowed to attend club meetings, but will spend this time making up class work. Club Day schedule is forthcoming.

FIELD TRIPS

A student's participation in field trips will be determined by his/her behavior history during the school year.

PARTY POLICY

Parties for the following holidays will be observed:

Halloween
Christmas

Valentine's Day
Easter

Parties will be coordinated by the individual classroom teacher, not a parent coordinator. Parent(s) must come through the main office and sign in before attending any parties.

Holiday parties are a privilege **NOT** required by Grant Parish School Board policy.

All other decisions for holiday parties will be at the principal's discretion.

No birthday parties will be observed in any manner during school hours.

SENIOR HONORS

Valedictory and Salutatory Guidelines

To be considered for the honor of Valedictorian or Salutatorian at Georgetown High School a student must meet the following criteria:

1. The student must have been continuously enrolled at GHS for a minimum of one year, or more, prior to beginning his/her senior year.
2. The student must have taken the TOPS curriculum that applies to their year of graduation. ***Additional information on the TOPS curriculum can be obtained at www.osfa.la.gov.**
3. The student must complete all other requirements for graduation.
4. In the event that two or more students have the exact same GPA (as calculated by the computer) multiple awards will be presented.

LETTERING IN ATHLETICS

A student will letter at Georgetown High School after having participated in the same varsity sport for two consecutive years after entering high school. A manager or scorekeeper will letter by serving at least two consecutive high school years in this position, if they attend practices and games the same as players. A jacket will be awarded at the completion of these requirements, but not before the student has completed their second year in high school. Quitting the team or being dismissed from the team prior to completing the second year will prevent a student from getting a jacket. A meeting will be held by coaches, athletic director, and administration to discuss the eligibility for lettering of any student who misses more than three practices or games.

LETTERING IN ACADEMICS

Students who meet the following criteria may be awarded a Georgetown High School jacket at the end of their sophomore, junior or senior year.

1. Participates in State Literary competition for two years.
Or
2. Places first or second in State Literary competition.
Or
3. Scores 24 or higher on the ACT exam.

WHO'S WHO

Grades 9-12 will vote on Who's Who in high school each year. The following qualifications must be met for Who's Who nominees:

- Students must have been enrolled at Georgetown High School for one complete year prior to the Who's Who election in order to be eligible for any Who's Who honor.
- Students must have zero suspensions for the entire school year for which the voting is taking place.
- Only seniors are eligible for Mr. & Miss GHS, Most Likely to Succeed, and Most Intelligent.
- Students must have a 3.5 cumulative GPA to be eligible for Most Intelligent.
- Students must be currently active in, or have completed the season in good standing, in at least two sports during the current school year to be eligible for Most Athletic.

CREDIT RECOVERY PLAN

Any student in grades 9-12 who does not meet the minimum compulsory attendance requirements as set forth by the Louisiana Department of Education, will be required to attend Credit Recovery in order to receive the appropriate Carnegie Unit for the course. All seat time recovery must be completed outside of normal school hours. For more information, please contact the school.

GENERAL RULES/POLICIES

- Students should not be in the hall during class time except with a hall pass.
- Students should enter and exit the building through the hall by gym. Cars drop off and pick up students may enter and exit the kindergarten room.
- No students should be on campus before 7:25 a.m.
- All visitors must report through the office.
- Any visitor who receives administrative permission to enter school hallways ***MUST*** wear a visitor pass.
- Any deliveries of school related items must be checked in through the office.
- NO OUTSIDE FOOD may be delivered to students. Only packed lunches in a lunch box.
- No student will be allowed to check out after 2:30 p.m. for any reason.

- Students will NOT be allowed to check out via phone calls from the parent/over the phone. A written note with a signature will be required for check out.
- When students are checked out by someone other than the parent, the parent will be contacted by phone to verify or students will need a written note with a parent signature. (This is to ensure safety of our students.)
- Once a student has checked out, he/she cannot check back into school unless they have been to the doctor and have a doctor's excuse.
- No student will be allowed to check out by anyone who is not on their emergency card.
- No student will be allowed to check out with another student, even if they are on the emergency card, without parental contact by administration.
- Students will ride their normal bus home in the afternoons unless they have a note, signed by their parent/guardian and the school administration, stating permission to travel otherwise.
- Car riders must have a note signed by their parent/guardian and the administration in order to ride home with anyone other than their normal car pickup person.

STUDENT PARKING

1. Students who are driving to school and will park in the parking lot must purchase a parking pass.
2. Parking passes are \$5.00 and must be purchased in the office at which time a parking space will be assigned to the student driver.

CELL PHONE POLICY

Students should not bring electronic signaling devices such as cell phones, MP3 players, gaming devices, etc into the school.

1. If these devices are seen, heard or used at school, then
 - 1st Offense - Device is held at the school for the period of 10 school days and must be picked up at the end of the school day or students may pay \$20 (cash only, exact change) fee and pick up the phone.
 - 2nd Offense - Device is held at the school for the period of 10 school days and must be picked up at the end of the school day by a parent or the parent may pay \$30 (cash only, exact change) fee and pick up the phone. (parents will be contacted)
 - 3rd and Subsequent Offenses - \$30 (cash only, exact change) fee
2. Failure to surrender electronic devices immediately upon request will result in 10 days OSS until/or fine has been paid or said device (with SIM card if applicable is turned over to the administration.

This policy is straight from the parish handbook.

TARDIES

Students who are tardy to class will be written up and sent to the office.

- 1st Offense - Warning
- 2nd Offense - Early morning detention from 6:45 to 7:45am
- 3rd and subsequent Offenses - Suspension

*It should be noted that tardies add up to full day absences and can lead to truancy court referrals.

ABSENCES and MAKE-UP WORK

- All excuses/notes for absences should be turned into the office within 3 days of returning to school.
- All excuses should be sent to the office by the student. WE WILL NOT ACCEPT, VERIFY and ASSUME responsibility for excuses that are sent to the school via fax.
- Students are responsible for getting make-up work from teachers upon their return. All make-up work should be completed and turned in within 5 days of returning to school.
 - If make-up work is not completed and turned in within the specified time frame, then students will be required to attend early morning detention to complete the make-up work or the missing grades will become a zero.

Pupil Progression Overview Parish Wide Grading Policy

| Grading Scale for Regular Courses | | Grading Scale for Dual Enrollment | |
|-----------------------------------|------------|-----------------------------------|------------|
| Grade | Percentage | Grade | Percentage |
| A | 100-93 | A | 100-90 |
| B | 92-85 | B | 89-80 |
| C | 84-75 | C | 79-70 |
| D | 74-67 | D | 69-60 |
| F | 66-0 | F | 59-0 |

1st & 2nd Grade

- Letter grades for ELA and Math
- Minimum of 4 major grades. A major grade must be at least 25 points.

3rd Grade

- Letter grades for ELA, Social Studies, Science and Math
- Minimum of 7 grades each grading period
- Minimum of 3 major grades. A major grade must be at least 25 points. Minor grades (homework, daily grades, pop quizzes, and participation) should constitute lesser points and 60% of the student's grade should come from major grades.

4th – 6th Grade

- Letter grades for ELA, Social Studies, Science and Math
- Minimum of 7 grades each grading period
- Minimum of 3 major grades. A major grade must be at least 25 points. Minor grades (homework, daily grades, pop quizzes, and participation) should constitute lesser points and 60% of the student's grade should come from major grades.

7th & 8th Grade

- Letter grades for ELA, Social Studies, Science and Math
- Minimum of 5 major grades. A major grade must be at least 50 points. Minor grades (homework, daily grades, pop quizzes, and participation) should constitute lesser points and 60% of the student's grade should come from major grades.

High School

- Letter grades for all courses
- Minimum of 8 major grades. A major grade must be at least 50 points. Minor grades (homework, daily grades, pop quizzes, and participation) should constitute lesser points and 60% of the student's grade should come from major grades.
- All online courses will follow the regular grading scale.

Overview of School Fees

School Fees

- Homeroom/Ditto Fee-\$15.00
- Technology Fee- \$5.00 (Ink cartridges, printers, replacement computer parts)
- Parking Permit-\$5.00
- Cell Phone Violations-\$20.00 (1/2 goes to PBIS for students)- Meetings, Equipment for school, lumber, Air Units Etc., Office Supplies, Ink, Staples, Paper, Etc., Stamps & Certified Letters, Louisiana Association Of Principals, Letterhead, Tardy Slips, Staples for Copier,, Travel, Checks, Conferences, Certified Letters, Janitorial supplies, Food- Employee Meetings and student rewards, graduation-flowers, security
- PBIS (1/2 of cell phone violations) -Gift Cards for Students and Teachers, rewards like pizza, ice cream, PBIS field trips

Class Fees

- Vocational Fee \$15 - This fee is for all Vocational Agriculture students including: Carpentry, Construction Tech, Ag I and Ag II. Fees are used as follows: funding for hands on classroom building and team building activities, labs, and shop project supplies as needed. In the Ag I and Ag II classroom a hands on laboratory is conducted with each unit. The students should pay fees by the end of the first nine weeks that they are taking the class.
- Family and Consumer Science-\$15.00 - This fee will be collected from students at the beginning of each semester. The fee should be paid by the end of the 1st 9 weeks. The desired method of payment is cash or check. The fees will be used to buy classroom materials such as food ingredients, fabric, thread, etc. Students with unpaid fees will have reminders sent to the parent or guardian.
- Science Lab Fees-\$5.00- The fees are used to buy animals to dissect as well as other lab supplies (DNA Extraction, Osmosis, chemicals for biomolecule testing, chemicals for chemistry, microscope slides, etc), and also classroom supplies such as tape & glue. These fees are asked for at the beginning of the semester & they are stated on the class syllabus. The fees are collected whenever they bring them & a receipt is given. There is no particular deadline – just before the semester is over. Cash or check is accepted. Those who do not pay, their names are sent to be put on the hold list at the end of the year.
- Business classes-\$10.00 - Class fees are collected at the beginning of each semester. Students must pay their fee by the end of the semester. Unpaid fees can be subject to report cards being held at the end of the semester. The money collected goes into an emergency fund for when we have a problem with a computer or we need supplies for the class. Such as printer paper, ink, or other miscellaneous class supplies.

**** Hardship waivers will be considered based on the free/reduced lunch forms. If they meet this criterion, their fee will be waived, if they do not, it will still need to be paid.

Club Fees (optional)

- FFA \$15 - Voluntary money collected from students that want to join FFA. \$12 of the fee is used to pay Louisiana FFA and National FFA dues. \$3 of the fee is placed in the FFA account to go toward FFA travel and activities/competitions.
- 4H- \$10 Voluntary money collected from students that wish to join Grant Parish 4 H. \$7 of the fee is sent to Grant Parish 4 H and \$3 is placed in the 4H account to go toward monthly 4 H club activities.

- Book Club-\$3.00 The GHS Book Club asks each joining member to pay a \$3.00 commitment fee. This fee is collected before or by the first club day meeting. Students pay the sponsor \$3.00 by cash or check made out to Georgetown High School. The fee is added to the GHS Book Club account to contribute to the funds going toward book purchases for the club reading list. If a student cannot pay the fee by the first meeting due to economic hardship, that student can speak with the sponsor to set up a later paying date before the second club day. If by the second club day the student has not paid the fee, he or she will no longer be on the book club roster.
- FCA-\$3.00 - the fee is used to do local charity donations/service projects (we try to help out a needy family or student, school carnivals we use it to make our games & buy candy) Students have about a month to sign up for the club & turn in their membership form with the dues or they are not allowed to join. Cash or check is accepted. Economic hardships are a 1 on 1 basis – like if I know of a student who truly wants to be in FCA but can NOT pay...I sometimes make exceptions because everyone needs Jesus & no one should be turned away.
- Beta-New Member Fees - \$20 (\$17 is the registration fee for the National Beta Club). Existing Members -\$15. 8th Grade/Senior Graduation Cords - \$27 (Optional \$15 for stole, \$9 for cord, \$3 to help pay shipping costs). State Convention or Beta Field Trips will cost additional money. The amount is calculated based on the location of the trip and admission fees (normally around \$30) Member fees and t-shirt costs are accepted at the beginning of the year and can be paid in cash or by check. Graduation cord fees are paid usually in March either by cash or check. There are no economic hardship waivers given because it is optional for students to join. If a student does not pay the fees, then they are not allowed to join the club.
- Drama Club - \$5 - Fees are used to purchase playbills, props, and other supplies for putting on a play. Throughout the year, the club will also take field trips and the cost of those trips are determined at the time of the trip based on the cost of the play/movie/event as well as the transportation cost.
- Student Council-No fee
- JAG Club - No fee

Sports Fees (optional)

- Softball-\$60.00 is charged to every player on the team. This fee is used for usable items for the athlete that become their personal property such as uniform tops. Players purchase their own softball pants, cleats, socks, etc. Any remaining fees will be used to purchase balls, catching gear, tees, nets, field paint, grass seed, fertilizer, dirt, rakes, field improvements, diesel for the bus, tournament fees, overnight accommodations, etc.... Each player must sale 2 advertisement signs that are placed along the outfield wall. A new sign cost \$150 and a renewal cost \$100. These advertisements help offset the cost of maintaining the field. Any athlete that has not paid their fee will not be issued any uniforms or equipment, nor will they be eligible to compete in any contest. Hardship waivers will be considered on a one to one basis.
- Cross Country-\$40.00 Meets on average cost 50 dollars (usually go to 4 meets plus state) Team uniforms/shirts - \$20-25. Gas Cost 1.25 per mile in bus. Use extra money left for end of the year awards. If child does not pay fee they will not be eligible until dues are paid. They will not receive a team shirt or participate in competition but they can practice with the team.
- Baseball -\$60.00 is charged to every player on the team. The fee is used for usable items for the athlete that become their personal property such as hats or uniform tops. Players normally provide their own softball pants, cleats, etc. Any remaining fees will be used to purchase balls, catching gear, tees, nets, field paint, grass seed, fertilizer, dirt, rakes, field improvements, diesel for the bus, tournament fees, overnight accommodations, etc.... Any athlete that has not paid their fee will not be issued any uniforms or equipment, nor will they be eligible to compete in any contest. Each player must sale 2 advertisement signs that are placed along the outfield wall. A new sign cost \$150 and a renewal cost \$100. These

advertisements help offset the cost of maintaining the field. Any athlete that has not paid their fee will not be issued any uniforms or equipment, nor will they be eligible to compete in any contest.

- Cheerleaders-\$300.00 Cheer camp fee (\$50) Uniform package which include uniform, shoes, poms, and bag \$250. Uniform package deposit of \$100 is due 3 weeks after tryouts. They are all necessary items for camp. Remaining balance of \$200 is due by the last week of June in order for all cheer gear to be purchased and in on time. There are no economic hardships given to cheer because it is an option for students to tryout. If student fees are not paid they will not be allowed to participate until their bill is paid.
- Basketball - \$80.00 is charged to every player on the team. The fee is used for usable items for the athlete that become their personal property such as shoes, warm ups and shooting shirts. Any remaining fees will be used to purchase balls, diesel for the bus, tournament fees, gym repairs such as bulb replacement for lights, etc.... Any athlete that has not paid their fee will not be issued any uniforms or equipment, nor will they be eligible to compete in any contest. Each player is asked to sale 5 advertisement signs that are placed throughout the gym walls. A new sign cost \$150 and a renewal cost \$100. These advertisements help offset the cost of maintaining the gym and replacing uniforms. Any athlete that has not paid their fee will not be issued any uniforms or equipment, nor will they be eligible to compete in any contest.

Overview

Georgetown High School

Positive Behavior Support

PBIS

Positive Behavior Interaction Support is a program supported by the Louisiana State Department of Education and Grant Parish Schools to promote and maximize academic achievement and behavioral competence. It is a school-wide strategy for helping all students achieve important social and learning goals. We know that when good behavior and good teaching come together, our students will excel in their learning. The schools in Grant Parish are proud to be a part of this exciting initiative.

As part of the PBIS program, we will establish several clear rules for the behavior we expect in all areas of our school. We will explicitly teach those expectations to the students and reward them frequently with positive notes and prizes for their great behavior. The expectations for all student behavior will be clear throughout our building and playground areas, cafeteria, gymnasium, and classrooms. You will be able to ask your student, "What are the rules in your school?" "How do you follow those rules?" "What happens when a teacher sees you following the rules?"

Our school rules will specifically address bullying behaviors, provide for a safer school environment, and give more time for instruction. We will apply consistent consequences and positive reinforcement for all students. By detailing every expected behavior and teaching students a positive way, we will provide a common language for everyone in our building, including students, teachers, front office staff, and our paraprofessionals.

We believe that by helping students practice good behavior, we will build a school community where all students have an environment in which they can succeed and grow.