

THE OFFICIAL PROCEEDINGS OF THE GRANT PARISH SCHOOL  
BOARD OF THE PARISH OF GRANT, STATE OF LOUISIANA, TAKEN  
AT A REGULAR MEETING HELD ON THURSDAY, JULY 6, 2017,

The Parish School Board of the Parish of Grant, State of Louisiana, met in its regular meeting place, the Grant Parish School Board Office, Colfax, Louisiana, in Regular Session, Thursday, July 6, 2017 at 6:00 o'clock P.M.

There were present Mr. A. D. Futrell, Mr. Buddy Pennison, Mrs. Lisa Roberts, Mrs. Charlene Anderson, Mrs. Karen Layton, Mrs. Mary Bullock, and Mr. Bill Riggs.

All of the board members were not present, Mr. Randy Browning was absent.

Mrs. Sheila S. Jackson, Secretary-Treasurer was also present.

The Parish School Board of the Parish of Grant, State of Louisiana, was duly convened by Mrs. Charlene Anderson, President of the Grant Parish School Board, who then stated that the Grant Parish School Board was ready to transact any business which may come before the Board.

Motion by Mrs. Mary Bullock, seconded by Mrs. Karen Layton and unanimously approved the June 6, 2016 Regular Meeting Minutes.

Motion by Mrs. Lisa Roberts, seconded by Mrs. Mary Bullock and unanimously approved the June 20, 2017 Special Budget Work Session.

Malorie Thornton gave update on School Based Health Clinic at South Grant Elementary.

The Grant Parish School Board met at 4:30pm for a Public Hearing for the 2017-2018 Budgets, no one attended.

Committee Items:

1. Consider payment #5 to Johnny Williams Plumbing in the amount of \$22,714.23 for work completed on the Grant High School AC Project
2. Approval to spend \$6,000.00 out of district at Colfax Elementary School for tree removal and landscaping
3. Grant Jr. High Ball Fields
4. Grant High AC Project – Consider change order #1
5. Bus Fire Update

Motion by Mr. A.D. Futrell, seconded by Mr. Buddy Pennison and unanimously approved payment #5 to Johnny Williams Plumbing in the amount of \$22,714.23 for work completed on the Grant High School AC Project.

Motion by Mr. A.D. Futrell, seconded by Mrs. Karen Layton and unanimously approved to spend \$6,000.00 out of district at Colfax Elementary School for tree removal and landscaping.

The following report was discussed: Grant Jr. High Ball Fields update

Motion by Mrs. Lisa Roberts, seconded by Mrs. Karen Layton and unanimously approved the Change Order #1 for the Grant High AC Project.

The following report was discussed: Bus Fire Update

Motion by Mrs. Lisa Roberts, seconded by Mrs. Mary Bullock and unanimously approved the Athletic Handbook for 2017-2018, as presented and discussed. Travel policy was not revised.

Motion by Mrs. Lisa Roberts, seconded by Mrs. Karen Layton and unanimously approved the Regulations for the Evaluation and Assessment of School Personnel for 2017-2018.

Motion by Mr. Buddy Pennison, seconded by Mrs. Karen Layton and unanimously approved the Grant High School Student and Faculty Handbooks.

Motion by Mrs. Lisa Roberts, seconded by Mrs. Karen Layton and unanimously approved the 2017-2018 Parish Student Handbook.

Motion by Mr. Buddy Pennison, seconded by Mrs. Mary Bullock and unanimously approved adopting meeting policies DIE (Records Retention), DJE (Purchasing) and DJED (Bids and Quotations).

Motion by Mr. Buddy Pennison, seconded by Mrs. Mary Bullock and unanimously approved to adopt a Resolution adopting the Operating Budgets of Revenues, Expenditures and Fund Balances for 2017-2018 the Fiscal Year.

## BUDGET RESOLUTION

The following resolution was offered by Mr. Roland Pennison and seconded by Mrs. Mary Bullock

A resolution adopting, finalizing and implementing the General Fund and the Special Revenue Funds budgets of the Grant Parish School Board for the fiscal year beginning July 1, 2017 and ending June 30, 2018

**WHEREAS**, the proposed General Fund and Special Revenue Funds budgets and the accompanying budget adoption resolution have been submitted to this School Board for review and consideration; and

**WHEREAS**, notice of a public hearing on the proposed General Fund and Special Revenue Funds budgets and notice of the availability of the proposed budgets for review at such hearing have been timely published in the Colfax Chronicle; and

**WHEREAS**, a public hearing on the proposed budgets has now been reviewed and considered; now

**THEREFORE BE IT RESOLVED** by the School Board that the proposed budget is hereby approved, adopted, and finalized subject to the following changes.

1. None

**BE IT FURTHER RESOLVED**, that the Secretary-Treasurer of the School Board, Mrs. Sheila S. Jackson, or her successor, is hereby authorized and, in her sole discretion, to make such changes within the various budget classifications as she may deem necessary provided that any reallocation of funds affecting in excess of five percent (5%) of the projected expenditures must be approved in advance by action of the School Board at a meeting duly noticed and convened.

**BE IT FURTHER RESOLVED**, that the Superintendent of the School Board, Mrs. Sheila S. Jackson, or her successor, in her capacity as chief administrative officer of the School Board, is hereby directed to advise the School Board in writing when:

1. Revenue collections plus projected revenue collections for the remainder of the year, within a fund, are failing to meet estimated annual budgeted revenue by five percent or more.
2. Actual expenditures plus projected expenditures for the remainder of the year, within a fund are exceeding the estimated budgeted expenditures by five percent or more.
3. The actual beginning fund balance, within a fund, fails to meet the estimated beginning fund balance by five percent or more, and the fund balance is being used to fund current year expenditures.

**BE IT FURTHER RESOLVED** that the Secretary-Treasurer of the School Board, Mrs. Sheila S. Jackson, or her successor, shall certify completion of all actions required by Louisiana R.S. 39:1306 by publishing a notice of the minutes of the meeting in the Colfax Chronicle.

This Resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Mrs. Charlene Anderson, Mrs. Lisa Roberts, Mrs. Karen Layton, Mr. Roland Pennison, Mr. William Riggs, Mrs. Mary Bullock, Mr. A.D. Futrell

**NAYS:** None

**ABSTAINING:** None

**ABSENT:** Mr. Randy Browning

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Motion by Mrs. Mary Bullock, seconded by Mrs. Lisa Roberts and unanimously approved adding ½ assistant principal and ½ teaching position at Verda Elementary School starting with the 2017/2018 school year.

Motion by Mrs. Lisa Roberts, seconded by Mrs. Karen Layton and unanimously approved Resolution to accept and enter into agreement with Rapides Foundation for Healthy Behaviors School Partnership Grant 2017-2018.



## Grant Parish School Board

P.O. Box 208  
Colfax, Louisiana 71417-0208  
Phone: 318-627-3274 • Fax: 318-627-5931  
Sheila S. Jackson, Superintendent

**Board Members:**  
Charlene Anderson  
President  
Randy Browning  
Vice-President  
A.D. Futrell  
Lisa Roberts  
Karen Layton  
Mary Bullock  
Roland "Buddy"  
Pennison  
Bill Riggs

### The Rapides Foundation Healthy Behaviors Grant Resolution

At the meeting of The Grant Parish School Board on the 6<sup>th</sup> day of July, the following resolution was proposed and approved by the board:

Resolved:

WHEREAS the mission of The Rapides Foundation Healthy Behaviors Grant is to prevent and reduce tobacco use, substance and alcohol abuse and overweight/obesity by focusing on changing policy, social norms and environments in the school district.

WHEREAS the Grant Parish School Board supports the mission of The Rapides Foundation, Healthy Behaviors Grant

The GPSB resolves to promote healthy behavior by creating or improving opportunities for adults and youth in Central Louisiana to engage in safe, accessible activity, by increasing accessibility to healthy foods, and by preventing and reducing the use of tobacco, alcohol and illicit drugs.

Receive for approval the new policy Child Abuse, File: JGCE for adoption at the August Board Meeting.

Motion by Mr. Buddy Pennison, seconded by Mrs. Mary Bullock and unanimously approved granting the superintendent permission to sign the Engagement Letter to maintain Rozier, Harrington, and McKay as the Grant Parish School Board Certified Public Accountants.

Motion by Mrs. Karen Layton, seconded by Mrs. Lisa Roberts and unanimously approved to table the Academic Calendar Change as a result of the Pupil Progression Plan meeting held on June 26, 2017, until the August board meeting.

Receive for approval the Proposed Pupil Progression Plan at the August Board Meeting.

Motion by Mr. Buddy Pennison, seconded by Mrs. Karen Layton and unanimously approved the eGMS NCLB Amendment 3 for 2016-2017.

Motion by Mr. Buddy Pennison, seconded by Mr. Bill Riggs and unanimously approved out-of-state travel for the superintendent to attend the Southern Leadership Conference to include travel expenses.

Receive for approval the Colfax Elementary School Student Handbooks PBIS Discipline Plan and Colfax Elementary School Faculty Handbook to be approved at the August Board Meeting.

The Superintendent discussed with Board Members:

- A. Personnel Report
- B. Financial Report
- C. Calendars
- D. Southern Region Leadership Conference, July 16-18, 2017
- E. LSBA Fall Trailblazers,
  - Monday – September 18, 2017, Lake Charles
  - Monday – October 9, 2017, West Monroe
- F. LSBA Conference
  - February 28, 2018 – March 2, 2018, Baton Rouge
- G. Election dates and other important dates

Motion by Mr. Bill Riggs, seconded by Mrs. Karen Layton and unanimously approved adjourning the meeting.

s/Charlene Anderson  
Charlene Anderson  
President  
Grant Parish School Board

ATTEST: \_\_\_\_\_  
Sheila S. Jackson  
Secretary-Treasurer  
Grant Parish School Board