

Elementary Code of Conduct

Although the following administrative offenses are outlined below, the administrative actions for infractions not covered in this policy will be at the discretion of the principal of the school or his/her designee.

Any student who willfully strikes or batters faculty or staff will be automatically recommended for expulsion.

Teachers must contact parents on each offense.

1. IS HABITUALLY TARDY AND/OR ABSENT

- 1) Warning to parent (tardy letter signed and returned)
- 2) Warning to parent (tardy letter signed and returned)
- 3) Conference with parent
- 4) Referred to Rebecca Reeder (Child Welfare/Attendance Officer)
- 5) 2 hours detention
- 6) 4 hours detention or 1 day suspension
- 7) 1 day suspension
- 8) If habitual tardiness continues, student will be referred to Truancy Court.

2. USES PROFANE AND/OR OBSCENE LANGUAGE AND/OR GESTURES

- 1) Warning and counseling by Administration and/or Counselor
- 2) 2 hours detention or 1 day suspension
- 3) 1-3 days suspension
- 4) 3-5 days school suspension
- 5) Recommendation for expulsion

3. IS GUILTY OF IMMORAL OR VICIOUS PRACTICES

- 1) Warning and counseling by Administration and/or Counselor
- 2) 2-4 hours detention or 1 day suspension
- 3) 1-3 days suspension
- 4) 3-5 days suspension
- 5) Recommendation for expulsion

4. SKIPPING SCHOOL

- 1) Warning to parent (tardy letter signed and returned)
- 2) Warning to parent (tardy letter signed and returned)
- 3) Warning to parent (tardy letter signed and returned)
- 4) Referred to Rebecca Reeder (Child Welfare/Attendance Officer)
- 5) 2 hours detention
- 6) 4 hours detention or 1 day suspension
- 7) If habitual skipping school continues, student will be referred to Truancy Court.

5. DRESS CODE VIOLATION

- 1) Verbal warning and notification of parent by teacher
- 2) Documented warning by teacher or administrator. Parent must immediately correct the problem.
- 3) 2 hours detention or suspension. Parent must immediately correct the problem.
- 4) 4 hours detention or suspension. Parent must immediately correct the problem.

6. DISHONESTY – FORGING SIGNATURE, GRADES OR CHEATING

- 1) Teacher to handle
- 2) 2 hours detention
- 3) 4 hours detention
- 4) 6 hours detention
- 5) Recommendation for expulsion

7. PUBLIC DISPLAY OF AFFECTION

- 1) Warning
- 2) 2-4 hours detention or 1 day suspension
- 3) 1-3 days suspension
- 4) 3-5 days suspension
- 5) Recommendation for expulsion

8. WILLFUL DISOBEDIENCE

- 1) 2-4 hours detention or suspension
- 2) 1-3 days suspension
- 3) 3-5 days suspension
- 4) Recommendation for expulsion

9. TREATS AN AUTHORITY WITH DISRESPECT

- 1) 2-4 hours detention or 1 day suspension
- 2) 1-3 days suspension
- 3) 3-5 days suspension
- 4) Recommendation for expulsion

10. MAKES AN UNFOUNDED CHARGE AGAINST AUTHORITY

- 1) 2-4 hours detention or 1 day suspension
- 2) 2-3 days suspension
- 3) 3-5 days suspension
- 5) Recommendation for expulsion

11. CONDUCT OR HABITS INJURIOUS TO OTHERS

- 1) 2-4 hours detention or 1 day suspension
- 2) 1-3 days suspension
- 3) 3-5 days suspension
- 4) Recommendation for expulsion

12. DISTURBS THE SCHOOL HABITUALLY OR VIOLATES ANY RULE (steps taken after teacher has followed Positive Behavior Plan)

- 1) 2-4 hours detention or 1 day suspension
- 2) 2-3 days suspension
- 3) 4-5 days suspension
- 4) Recommendation for expulsion

13. WRITES, DRAWS, OR POSSESSES OBSCENE/PROFANE LANGUAGE/PICTURES

- 1) 2-4 hours detention or 1 day suspension
- 2) 2-3 days of suspension
- 3) 3-5 days of suspension
- 4) Recommendation for expulsion

14. THROWS MISSILES LIABLE TO INJURE OTHERS

- 1) 2-4 hours detention or 1 day suspension
- 2) 2-3 days suspension
- 3) 3-5 days suspension
- 4) Recommendation for expulsion

15. THREATENING, BULLYING, OR HARASSING STUDENTS

- 1) Principal will investigate, contact parent, and determine appropriate action.
- 2) Habitual offenders may be recommended for suspension and/or expulsion.

16. THREATENING TEACHERS OR STAFF

- 1) 1-3 days suspension.
- 2) 3-5 days suspension and/or recommendation for expulsion.

17. POSSESSION/SHOOTING FIREWORKS

- 1) 2-4 hours detention or 1 day suspension
- 2) 1-3 days suspension
- 3) 3-5 days suspension
- 4) Recommendation for expulsion

18. DISTURBANCE IN CLASSROOM/CAMPUS

- 1) 2-4 hours detention suspension
- 2) 1-3 days suspension
- 3) 3-5 days suspension
- 4) Recommendation for expulsion

19. GUILTY OF STEALING

- 1) 1 day suspension
- 2) 1-3 days suspension
- 3) 3-5 days suspension
- 4) Recommendation for expulsion

20. COMMITS ANY OTHER SERIOUS OFFENSE

- 1) 2-4 hours detention or 1 day suspension
- 2) 1-3 days suspension
- 3) 3-5 days suspension
- 4) Recommendation for expulsion

21. SCHOOL BUS DISRUPTION THAT VIOLATES TRAFFIC AND SAFETY REGULATIONS

- 1) Warning by driver (parent contacted by driver, documented in log)
- 2) Parent conference and/or 2 days off the bus
- 3) 5 days off the bus
- 4) 1-3 days suspension
- 5) 3-5 days suspension and/or removal from bus at principal's discretion

22. LEAVING BUS WITHOUT PERMISSION

- 1) Warning by driver (parent contacted by driver, documented in log)
- 2) Parent conference and/or 2 days off the bus
- 3) 5 days off the bus
- 4) 1-3 days suspension
- 5) 3-5 days suspension and/or removal from bus at principal's discretion

23. BOARDING and EXITING BUS AT INCORRECT STOP

- 1) Warning by driver (parent contacted by driver, documented in log)
- 2) Parent conference and/or 2 days off the bus
- 3) 5 days off the bus
- 4) 1-3 suspension
- 5) 3-5 suspension and/or removal from bus at principal's discretion

24. DEFACING BUS OR DESTROYING PROPERTY

- 1) Restitution for damages for which students may not ride bus until fully paid
- 2) Parent conference and/or 2 days off the bus
- 3) 5 days off the bus
- 4) 1-3 days suspension
- 5) 3-5 days suspension and/or removal from bus at principal's discretion

25. REFUSING TO SIT IN ASSIGNED SEAT ON THE BUS

- 1) Warning by driver (parent contacted by driver, documented in log)
- 2) Parent conference and/or 2 days off the bus
- 3) 5 days off the bus
- 4) 1-3 days suspension
- 5) 3-5 days suspension and/or removal from bus at principal's discretion

26. VANDALISM OF ALL SCHOOL PROPERTY

- 1) 1-3 hours detention or 1 day suspension with full restitution paid before re-entry
- 2) 3-5 days suspension with full restitution paid before re-entry
- 3) Recommendation for expulsion and criminal charges will be filed
- 4) Breaking and entering, criminal charges will be filed

27. INSTIGATES OR PARTICIPATES IN FIGHTS

- 1) 1 day detention or 1 day suspension
- 2) 2 days suspension
- 3) 3-5 days suspension
- 4) Recommendation for expulsion

28. FAILURE TO ATTEND DETENTION OR ISS

- 1) 1 day out of school suspension
- 2) 2 days out of school suspension
- 3) 3-5 days out of school suspension
- 4) Recommendation for expulsion

29. NOT HAVING PROPER MATERIALS, SUPPLIES, AND/OR EQUIPMENT FOR PARTICIPATION

Teacher Discretion

30. NOT PARTICIPATING IN CLASS

Teacher Discretion

31. LEAVES SCHOOL OR CLASSROOM WITHOUT PERMISSION; SKIPPING CLASS

- 1) 1 day suspension
- 2) 2 days suspension
- 3) 3-5 days suspension
- 4) Recommendation for expulsion

32. INAPPROPRIATE OBJECTS INCLUDING ELECTRONIC DEVICES

- 1) The device will be confiscated at the principals discretions and the parent must pick item up at school.
- 2) Parent pick item up from school after 2 weeks after day of confiscation.
- 3) Item must be picked up in superintendents office by appointment only and student receives one day of detention

33. SEXUAL HARASSMENT

- 1) Principal will investigate, contact parent and determine appropriate action. Discipline may include counseling, suspension/expulsion from school and other forms of disciplinary action as deemed necessary. Mandatory session with behavior specialist may be required.
- 2) Mandatory Counseling

34. SMOKING POLICY

Students shall not be permitted to have tobacco in their possession or to smoke on the school grounds, or in school buildings during the school day, or at school activities held after school hours, or when riding school buses to and from school. **Parental permission to smoke does not exempt a student from this policy.**

- 1.) First Offense – Contact Parent
- 2.) Second Offense – 2 – 4 hours detention
- 3.) Third Offense – 1 – 3 days suspension
- 4.) Fourth Offense – 3 -5 days suspension
- 5.) Fifth Offense – Recommend for expulsion

Ref: La. Rev. Stat. Ann. §17:416

35. POSSESSION OR USE OF ALCOHOLIC BEVERAGES

- 1.) Contact Parents and refer to Grant Addictive Disorders Clinic.
- 2.) 5 days Out of School Suspension
- 3.) 10 days Out of School Suspension and referral to GADC.
- 4.) Recommendation for Expulsion.

THE FOLLOWING INFRACTIONS MAY RESULT IN RECOMMENDATION FOR EXPULSION:

BOMB THREATS, KIDNAPPING, ARSON, CRIMINAL DAMAGE TO PROPERTY, BURGLARY, MISAPPROPRIATION WITH VIOLENCE TO THE PERSON, ILLEGAL, CARRYING AND DISCHARGE OR WEAPONS, MURDER, ASSAULT AND BATTERY, RAPE AND SEXUAL BATTERY, POSSESSION OF WEAPONS PROHIBITED UNDER FEDERAL LAW, POSSESSION OF FIREARMS, KNIVES OR OTHER LAW IMPLEMENTS, NOT PROHIBITED BY FEDERAL, WHICH CAN BE USED AS WEAPONS, THE CARELESS USE OF WHICH MIGHT INFLICT HARM OR INJURY,